North Stonington Public Schools
Chain of Communication

The North Stonington School District's communication protocols help to promote direct, open and respectful interactions so that problems and concerns can be worked out quickly and efficiently. The communication protocol starts with the staff member closest to the situation, as that person usually has the most information. At times, additional personnel are required to resolve specific situations. Appropriate communication channels for a variety of topics are listed below. The district encourages any and all questions from parents/guardians regarding school matters. The North Stonington Board of Education may address problems or concerns if they remain unresolved after they have been through the steps in the chain of communication.

Classroom issues involving an Individual Child
(classroom procedures, behavior, grades, schedule, etc.) OR
Curriculum and Instruction
(Subject matter being taught, teaching strategies, textbooks and materials used, etc.)
STEP 1: Classroom Teacher; if not resolved...
STEP 2: Building Administrator; if not resolved...
STEP 3: Superintendent of Schools

School Counseling/Social Work/Director of PPS
STEP 1: Teacher, School Counselor, Social Worker, or Psychologist; if not resolved...
STEP 2: Case Manager; if not resolved...
STEP 3: Building Administrator; if not resolved...
STEP 4: Director of Student Services; if not resolved...
STEP 5: Superintendent

Special Education
STEP 1: Teacher or Service Provider; if not resolved…
STEP 2: Case Manager if not resolved…
STEP 3: Building Administrator; if not resolved…
STEP 4: Director of Student Services; if not resolved...
STEP 5: Superintendent

Special Education Transportation
STEP 1: Student Services Secretary; if not resolved...
STEP 2: Director of Student Services; if not resolved...
STEP 3: Superintendent

Transportation
(Pickup, route problems, etc.)
STEP 1: Transportation Manager; if not resolved...
STEP 2: Business Manager; if not resolved...
STEP 3: Superintendent

Other Transportation Concerns
(Behavior on school buses, etc.)
STEP 1: Building Administrator; if not resolved...
STEP 2: Superintendent

Athletics
STEP 1: Coach; if not resolved...
STEP 2: Director of Athletics; if not resolved...
STEP 3: Building Administrator; if not resolved...
STEP 4: Superintendent

Other School Activities
STEP 1: Activity Advisor; if not resolved...
STEP 2: Building Administrator; if not resolved...
STEP 3: Superintendent

Budget and Business Operations
STEP 1: Business Manager; if not resolved...
STEP 2: Superintendent

Employment and Certification
STEP 1: Building Administrator
STEP 2: Executive Assistant to the Superintendent; if not resolved...
STEP 3: Superintendent

School Personnel
STEP 1: Building Administrator; if not resolved...
STEP 2: Superintendent

Residency
STEP 1: Building Administrator; if not resolved...
STEP 2: Director of Student Services; if not resolved…
STEP 3: Superintendent

Medical Concerns
STEP 1: School Nurse; if not resolved...
STEP 2: Building Administrator; if not resolved...
STEP 3: Director of Student Services; if not resolved...
STEP 4: Superintendent

Use of Building/Field Requests
STEP 1: Executive Assistant to the Superintendent
STEP 2: Superintendent

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